

## **Lac Du Bonnet & District Charitable Foundation Meeting Minutes**

Directors' Meeting

Friday November 18, 2011

Called to order at 4:03 pm at the Town of Lac du Bonnet Council Chambers

**In attendance were** Directors:

GWruck, F. Terra, J. Barnard, G. Arbez, R. Simard, N. Plato, G. Emberly, M. Kinghorn,  
M Rutherford, B. Draward, B. Hamm

**Opening remarks** were given by G. Wruck, Welcome and hope to have a productive meeting.

### **Agenda**

Additions: Purchase of placemats. Purchase of brochure holders. Endow Manitoba advertising.

### **Motion to accept the agenda as amended**

Moved by G. Emberley, Seconded by M Rutherford, Carried

**Approval of the minutes** of the meeting of October 21, 2011

Errors or omissions R. Simard to be added to Action re Collaboration with the Lions' Club Placemats.

Adoption was moved by, seconded by. Carried

**President's remarks** were given by G. Wruck.

- Grant payout requirements are changing to 3.6%
- Administration allowance is reduced from 1% to .8%
- G. Wruck has made up new brochures.

**Treasurers' report** was given by B. Draward

**Motion to accept the report** was made by B. Draward, Seconded by J. Barnard, Carried

### **Correspondence:**

- Grant applications – referred to Granting Committee
- Follow up letter from LDB Library re 2009 Grant
- Application for extension of grant commitment from Town of LDB for the Personal Care Home initiative – referred to Granting Committee.

### **Committee Reports:**

- **Fund development and Communications Report** was given by J. Barnard
  - He introduced the updated brochures.

**It was moved by J. Barnard to accept the new brochure to adopt the report, seconded by M Rutherford, carried.**

- Brochures and holders are to be put up in strategic locations.
- J. Barnard is to arrange for an ad. In the Leader, the ad. Format was

circulated.

**Motion: It was moved by J. Barnard that a ¼ page ad be placed in the Leader to thank corporate sponsors and donors for the year 2011. Seconded by M. Rutherford, Carried**

- J.Barnard introduced the issue of upgrading the Conflict of Interest policy and he will circulate the new policy the matter was tabled for the next meeting.
- **Grant Committee Report** was given by F. Terra
  - A number of grant applications and an extension were received. The Grant committee will review and present recommendations at the next meeting.**It was moved by F. Terra to adopt the report, seconded by B. Draward, carried**

**Old Business:**

- Strategic Plan update was deferred to the January 2012 meeting.

**New Business**

- G. Wruck to update the front page of the website to link to the published minutes.
- G. Wruck referred to establishing a “Legacy Club”. B. Draward to update. And refer to G. Wruck. It was recommended that approval be received before any names are published.

**Motion: moved by G. Emberley to proceed with the “Legacy Club” acknowledging donors of \$500 or more. Seconded by R. Simard, Carried.**

- By-laws M. Rutherford stated the new regulations regarding by-laws are pending. He will attend an upcoming seminar and report back to the Foundation with respect to recommendations for by-law updates
- Recruitment of a Communications Director, G. Arbez to make contact with prospect(s) and a job description is to be drafted,
- Brochure holders – G. Wruck has purchased 6 new holders which are to be distributed.
- Placemats: R. Simard submitted a proof copy of the placemats to be printed in partnership with the Lions Club

**Moved by R. Simard that we accept the draft design as circulated, to be printed on 10 ¼ x 14 ¼ paper, Seconded by J. Barnard. Carried**

**Moved by M. Rutherford that 150 placemats go to the Wildlife Federation for their upcoming banquet. Seconded by J. Barnard, Carried**

- Youth in Philanthropy: G. Wruck briefly introduced this movement and he will send out material to Board Members for review and discussion at a future meeting.
- Endow Manitoba: G. Wruck talked about advertising in our local paper. He will follow up and see if this can be combined with J. Barnard’s draft article if

- possible.
- Annual Statements. M. Rutherford referred to the resolution to approve the unaudited financial statements and asked for the required signatures by Board Members.

**Date and time of next meeting December 9, 2011 at the Lac Du Bonnet Town Office  
4:00 pm.**

Motion to adjourn the meeting was made by N. Plato  
The meeting was adjourned at 5:32 pm.