

Lac Du Bonnet & District Charitable Foundation Meeting Minutes

Director's Meeting
Friday September 16, 2011

The meeting was called to order at 4:02 pm at the RM of Lac du Bonnet Council Chambers

In attendance were: Directors: G. Wruck, F. Terra, N. Plato, G. Arbez, B. Draward, M. Rutherford, R. Simard, J. Barnard, C. Zarecki.
And Guest(s): Bev. Simard.

Opening remarks were given by G. Wruck. Included was a comment and request that meetings in the RM Chambers should always be civil.

Agenda

Additions: none

Motion to accept the agenda

Moved by G. Emberly, Seconded by M. Rutherford, Carried.

Approval of the minutes of the meeting of August 5, 2011

Errors or omissions: none

Adoption was moved by N. Plato, seconded by B. Draward. Carried.

President's remarks were given by G. Wruck. He acknowledged the need to update the website with respect to recent event(s) and indicated that he would attend to that. He also gave kudos to J. Barnard for organizing and managing the latest event (the "thank-you" and information lunch event at the Farmers' market on the September long weekend).

Treasurers' report was given by Bob Draward, as presented.

Motion to accept the report was made by B. Draward, Seconded by C. Zarecki Carried.

Correspondence:

- Donation by Ted Drabyk \$100.
- United way forwarded donation by Karen Arsenault \$70.
- Receipt for payment of rental space from the LDB Community Centre \$150.
- Invoice from Sun Media for advertising, 183.46.
- Letter from the Winnipeg Foundation advising of \$1000. deposit.
- Acknowledgement from Revenue Canada for filing Annual Reports.

Committee Reports:

- **Fund Development and Communications** was given by J. Barnard. The "Thank-you" event was held, 300 meals were served. There were lots of enquiries and he thanked Bob Draward for working the line and handing out pamphlets. The event brought in some \$1,414. in casual donations including a \$900. Reimbursement from the caterer, Smokin' Jim's. These donations brought the event close to a break-even cost. John indicated that he would try to arrange

some sort of coverage in the Leader magazine. **Motion to adopt the report was made by John Barnard, Seconded by C. Zarecki, Carried.**

- **Grant Committee** report was given by F. Terra, as presented. Two grant commitments remain unfunded: Seniors Housing \$1000. Plus over \$2000 in a savings account dedicated to this initiative, and \$1000. for a Personal Care home. Both of these expire in October. Frank said he would write to the RM and the Town inviting extensions or re-applications. No new applications had been received. A Preliminary enquiry had been made by the Community Centre and an application is expected. Contact was made with the Food Bank, a local charity offering to assist with the application process if project funds were needed. **It was moved by F. Terra to adopt the report, seconded by G. Emberly, carried**

Old Business:

- An administrative support grant from Manitoba Hydro is available, Gus Wruck will submit an application by Sep.30
- Redefining the designation of "Member". Gus Wruck spoke to this matter. He had contacted The Winnipeg Foundation for some direction. They indicated that they do not have "members" except for Directors on the Board. Nominations for Directors come from the Nominating Committee. No other foundation, to their knowledge, has membership fees. For minimum donations, donors are designated as "Friends".
- **A motion was made by G.Arbez, Seconded by R. Simard that the only members of the Lac Du Bonnet & District Charitable Foundation are the Directors of the Board. Carried.**
- **A brief discussion was held on committee structure. Reference was made to an e-mail response from Cindy Lindsey August 15, 2011. Her response was as follows:**

Community Foundations pride themselves on being open and accessible so that if a non-board member wishes to attend, they are welcome. But they do not vote. That is the role of directors only. You don't want to put the foundation in a position where a member shows up at a meeting to vote and they may not have attended any meetings in the past, are not informed and could lead to the board being in a difficult situation. Most foundations have a committee structure in place (grants, asset development, investment, marketing) and it is through these committees that we develop and nurture prospective board members. Committee work allows them to learn about the foundation, how it works and ensure that there is a commitment on their part when they are asked to join the board. The AGM then, is really like another board meeting as the only members are the board, but most foundations follow it with a community event of some type i.e. grants recognition.

- **It was moved by Rollie Simard, seconded by John Barnard that we adopt the above guidelines. Carried**

New Business

- **Notice of Motion was given by Gerry Arbez that at the next meeting of the board he will move or cause to be moved that:
The Motion made at the August 5th, 2011 meeting "Moved by M. Rutherford, Seconded by N. Plato that we accept the membership application and renewal**

form as submitted. Carried” be rescinded.

- A brief discussion was held with respect to the use of the term “friend” or “volunteer” It seemed that “friends” are donors and “volunteers” are workers, including Board of Directors.
- Gus reminded the Board of an upcoming Foundation workshop at Portage la Prairie September 30 and requested board members to let him know as to who wants to attend.
- Committee Structure was discussed and it was suggested that the existing committees be structured as follows:
 - **Fund Development:**
 - John Barnard
 - Maurie Rutherford
 - Rollie Simard
 - Cliff Zarecki
 - Gus Wruck
 - **Grant Committee:**
 - Frank Terra
 - Gord Emberly
 - Gerry Arbez
 - Marilyn Zarecki (subject to her acceptance)
 - **Communications**
 - Gus Wruck with responsibility for the website updates.

Date and time of next meeting October 21, 2011

Motion to adjourn the meeting was made by C. Zarecki
The meeting was adjourned at 5:20 pm.